

Minutes
Assessment Council
Oct. 5th 2017

Present: Lorra Brown, Mark Ellis, Cara Berg, Greg Mattison, Kendall Martin.

Senate Vice Chairperson, Peter Griswold, join the meeting later.

Absent: Jane Zeff, Yoel Beniluz, Meredith Drew

The meeting was convened at 12:35pm by Kendall Martin in Preakness Hall Rm 219 Conference Room

- I. Kendall Martin began the meeting with an introduction of the members. Cara Berg and Kendall Martin were the two veteran members present. Lorra Brown, Mark Ellis, and Greg Mattison are new to the committee.
- II. Kendall mentioned his interest in finding a new Chair for the committee. After some consideration Cara Berg indicated she would be willing to accept the responsibility of Chair.
- III. Kendall then reviewed the standing charges as per the Senate. The charges were viewed on the conference room monitor. All were unsure of what "Collaborate with Research and Scholarship Council to assess its effectiveness in promoting research" entailed (Additional 3) - needs follow-up with the Research and Scholarship Council – (Peter later confirmed this required clarification)
 - a. additional charges grew from collaboration of Program Review Handbook with Jonathan Lincoln
 - b. (Additional Charge 1) requires collaboration with other Faculty Sen Committee
 - c. (Additional Charge 2) need to develop differentiated modalities across disciplines
 - d. The group discussed the varied attitudes toward assessment that are present. Mark Ellis asked if the committee might design a new survey of faculty on the attitudes toward assessment in the hopes of better understanding underlying concerns and attitudes and better inform communications about the role of assessment. Members thought this might be helpful. It was suggested to possibly disseminate survey first to Chairs and Deans as initial trial. This could fall under the committee's proposed role for the year.
 - e. Kendall Mentioned the need for assessment in mentoring given its importance in student success
- III. The group discussed Proposed Role for the Committee for this year
 - a. Confirm we are on track with commitments in Middle States Midterm Report
 - b. Should we revise the formal charge for 2018-19?
 - c. Can we clarify to various departments the function of assessment in enhancing outcomes?
 - d. Reviewing aspects of existing report to give better insight
 - e. Might we consider how our reporting might be presented to incoming President?
- IV. Kendall will distribute last two YE reports, Middle States Report (relevant portions), 2016 Survey Report on Research and Scholarship, for review by the committee members in preparation for this year's term

Peter Griswold's Briefing

- o Standing Charges v additional charges from YE report

- (Additional 1) requires collaboration with other Fac Sen Committee
- (Additional 2) Differentiated modalities across disciplines
- (Additional 3) needs follow-up with the Research and Scholarship Council – had not been clarified